

MEMORANDUM

TO: Town Center Plan Committee
FROM: Maureen O'Meara
DATE: August 12, 2013
SUBJECT: Draft Recommendations and draft vision

Introduction

At the July 15th meeting, the committee had a brainstorming session identifying possible recommendations and issues. Both the raw comments and a distillation into rough recommendations is attached.

Draft Recommendations

Following the meeting, I reviewed all the comments and attempted to sort common themes into groups. Committee members should feel free to reorganize the brainstorming comments as they see fit. My sorting of all comments is attached.

After sorting, I prepared a first draft of recommendations. The recommendations are listed in order of the total number of votes each group received. While the total votes are useful, committee members should NOT feel obligated to keep these recommendations in vote order. Instead, you should take a fresh look at what are the top priorities.

For each recommendation, there is a stated recommendation. Under some recommendations, there is an issue section. These are comments made at the brainstorming session that were not recommendations per se, but relate to a recommendation. After the recommendation, there is a description of the recommendation. I used as much of the brainstorming comments as I could, but also supplemented with supporting information. In the case of recommendation #2, I added information on the market analysis that some committee members mentioned at the end of the meeting. This should be further discussed by the committee.

Committee members should carefully review these sections to confirm this is the intent of the committee.

Draft Vision Statement

To create an identifiable, moderate scale downtown that includes mixed retail uses for residents and visitors, a safe and inviting pedestrian and bicycle environment, a common meeting place, visual vitality, and linkages to the town's open space and nearby residential neighborhoods